



## **ARIZONA COUNCIL FOR THE SOCIAL STUDIES**

# **TRAVEL GRANT AWARDS**

**Purpose:** The intent of the Arizona Council for the Social Studies Grant Awards support is to provide financial support to assist ACSS members in travel expenses to present at **out-of-state** conferences or workshops and to encourage all members of ACSS to present at national and regional events. Preference may be given to first time member applicants.

***Recipients are expected to acknowledge support from the Arizona Council for the Social Studies by naming ACSS as an organizational affiliate in the conference program and/or in the presentation at the conference.***

**Procedures:** The procedures for qualifying for grant support are as follows:

1. The funds are for ACSS (current dues paid) members only.
2. Maximum funding per applicant is **up to** \$200 per fiscal year. The funds are intended for non-promotional purposes only. Vendors are excluded from receiving this grant.
3. Applications will be accepted throughout the school year, or until allocated funds are exhausted.
4. A grant proposal is considered more compelling if:
  - A. *it involves opportunities for the grantee to enhance the name, scope, and mission of the ACSS organization.*
  - B. *it offers the opportunity of establishing increased collegiality between ACSS and other related organizations.*

**Guidelines:** Grant Award funds are for ACSS (current dues paid) members only, with preference given to first-time members.

1. An application for Award Grant funds must be completed and **received** by ACSS two months in advance of the date for which it is requested.
2. Maximum funding is set at \$1000 total per year available, with a maximum grant of \$200 per member.
3. When a member of the Awards Grant Committee applies for a grant, an evaluation will be made by the ACSS Executive Council
4. Members receiving funds from other organizations are excluded from applying for ACSS Grant Awards.
5. For reimbursement, the conference program, with original receipts must be submitted within 30 days of travel completion. Such conferences include, but are not limited to, National Council for Geographic Education, National Council for the Social Studies, and other regional or national conferences. An agenda or program must include the name of the presenter.
6. Final responsibility for evaluating Grant Award applications rests with the ACSS Grant Awards Committee. The Committee will be composed of a 3 person membership, served on an annual basis by ACSS Board Members, as appointed by the President.



## ARIZONA COUNCIL FOR THE SOCIAL STUDIES TRAVEL GRANT AWARD APPLICATION

Name: \_\_\_\_\_ e-mail address: \_\_\_\_\_

School/Organization Name: \_\_\_\_\_

School/Organization Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

Telephone: (Home) \_\_\_\_\_ (School) \_\_\_\_\_

Dates of Travel: \_\_\_\_\_

Title of Presentation: \_\_\_\_\_

\_\_\_\_\_

Name of Conference: \_\_\_\_\_

Location of Conference: \_\_\_\_\_

Date(s) of Conference: \_\_\_\_\_

Budget Amount Request: \$ \_\_\_\_\_  
(\$200 limit)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Questions?

Visit our website at: <http://www.azsocialstudies.org>

Mailing Address: ACSS Awards Chair  
PO Box 24839  
Tempe, AZ 85285